

# Tynemouth Food Festival 2018

## Stall Hire Terms and Conditions

1. **Bookings are accepted at the absolute discretion of the Tynemouth Food Festival Steering Committee. Payment will be refunded in full for any booking refused. Trading at previous Tynemouth Food Festivals does not guarantee a place at this year's festival.**
2. Market Stalls are inside a hard floored marquee and stallholders will be allocated a space of 3m by 2m. Any one stallholder may book a maximum of two stalls to measure 6m x 2m. One table per stall is included. Street Food vendors must provide their own stall
3. Market Stalls cost £200 to hire for the weekend. Two stalls cost £400 to hire for the weekend. Street food stalls cost £250 per pitch.
4. Bookings must be made for the two days of the festival and stall holders must remain in place for the duration of the festival (Sat 10.00am – 6.00pm; Sun 10.00am – 6.00pm) **Any stall holders leaving before the end of the festival will not be allowed to trade at future festivals.**
5. All stallholders must keep within the space of their stall. No freestanding adverts or signs are allowed outside of the allocated space.
6. All payment must be received on or before 28<sup>th</sup> February 2018. No booking will be confirmed until payment is received in full.
7. An electricity supply is available if required at a charge of £50
8. Private generators can be used by street food vendors
9. The stallholder must not place goods beyond the boundaries of the stall, either on the ground or hanging, except by permission of the Festival Manager
10. The stallholder must keep the stall and fittings, and the space below the stall clean and free from litter.
11. The stallholder must sell items agreed by the Tynemouth Food Festival Committee and identified on their application forms.
12. The stallholder selling food products must comply with the Food Safety (General Food Hygiene) Regulations as amended, and the Food Safety (Temperature Control) Regulations 1995 as amended.

13. The stallholder must have public liability insurance cover for £2m and send in a copy of their insurance for verification purposes.
14. The stallholder must send in a copy of their hygiene certificate for verification purposes.
15. All stallholders selling food must be registered with their Local Authority and will be required to provide proof of current registration.
16. **All stallholders selling alcohol must have a temporary events licence – TEN which will need to be obtained from North Tyneside Council at least 2 weeks prior to the event.**
17. All vehicles must be removed off-site after set up (or by 9.30am) as directed by the Festival Manager. No stallholders will be permitted to have vehicles in the Festival area during the hours of trading unless the vehicle is part of their stall
18. The Tynemouth Food Festival will not be liable for any loss or damage, consequential or otherwise, to any trader's property or produce.
19. The Tynemouth Food Festival will endeavour to accommodate specific stall location requests where possible but reserves the right to refuse a request or change an agreed position if necessary.
20. At the end of the two day festival Stallholders will be allocated a time to pack their vehicles and leave the site. As there is only one way onto and out of the site it is very important that stallholders stick to their allotted time in order to ease congestion and ensure the smooth exit operation. Stewards will help stallholders if required.
21. The Tynemouth Food Festival reserves the right to order a stallholder to cease trading in the event either of a breach of these terms and conditions or of a gross misconduct (which shall be deemed to include any behaviour liable to disrupt lawful trade or to damage the reputation of The Tynemouth Food Festival).

For further information about stall hire please contact: **Sally Craigen**  
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